

Tooting History Group Safeguarding Policy

About Us

Tooting has a rich history, and we aim to promote a wider awareness of that history through a programme of talks, walks, special events and projects.

Tooting History Group also keeps a watching brief on buildings of historic interest. Our Conservation Officer attends Wandsworth Council's Advisory Conservation Committee meetings to consider planning applications in Conservation Areas and to listed buildings across the borough and to represent the views of THG members on local planning matters concerning non-designated heritage assets, locally listed assets and items nominated for local listing.

Safeguarding Policy Statement

Tooting History Group:

- Believes that everyone has the right to live free from abuse or neglect regardless of age, ability or disability, sex, race, religion, ethnic origin, sexual orientation, marital or gender status.
- Is committed to the six principles of safeguarding adults which includes: empowerment, protection, prevention, proportionality, partnership and accountability.
- Is committed to Safeguarding Adults in line with national legislation and relevant local guidelines by ensuring that our activities are delivered in a way which keeps all adults safe by creating and maintaining a safe and positive environment and an open, listening culture where people feel able to share concerns without fear of retribution.
- Recognises that health, well-being, ability, disability and need for care and support can affect a person's resilience. Tooting History Group recognises that some people experience barriers, for example, to communication in raising concerns or seeking help.
- Accepts that we are required to fulfil our duty of care, which means that we must do everything that can be reasonably expected of us to help safeguard and protect people from harm, and to act when we suspect that someone is being harmed, or is at risk of harm.
- Is committed to creating a culture of zero-tolerance of harm to adults which necessitates: the recognition of adults who may be at risk and the circumstances which may increase risk and being willing to report safeguarding concerns.

Scope

This safeguarding adult policy and associated procedures apply to all individuals involved in Tooting History Group including participants, committee members and Volunteers and to all concerns about the safety of adults whilst taking part in our organisation, its activities and in the wider community.

Purpose

- The purpose of this policy is to demonstrate the commitment of Tooting History Group to safeguarding adults and to ensure that everyone involved in Tooting History Group is aware of:
- The legislation, policy and procedures for safeguarding adults.
- Their role and responsibility for safeguarding adults.
- What to do or who to speak to if they have a concern relating to the welfare or wellbeing of an adult within the organisation.

Implementation

- The committee will identify and appoint a Lead Safeguarding Officer and will notify members as to who this is and how to contact them.
- All Committee Members are aware of the of the safeguarding reporting procedures and the importance of confidentiality.
- This policy is shared with all committee members, volunteers and participants by being made available on the THG website and circulated directly to participants on a project-by-project basis, as appropriate.
- This policy is reviewed on an annual basis.

Legislation

In its wider context, safeguarding adults applies to everyone over the age of 18 and is about:

- Protecting an adult's right to live in safety, free from abuse and neglect.
- People and organisations working together to prevent and stop both the risks and experience of abuse and neglect, while at the same time making sure that the adult's wellbeing is promoted taking fully into account their views, wishes, feelings and beliefs in deciding on any action.

The practices and procedures within this policy are based on the relevant legislation and government guidance which can be found here: [key legislation and government initiatives](#).

Procedures

Key Contacts

Designated Safeguarding Lead:
Philip Bradley
southlondoner23@gmail.com

Second Safeguarding Lead:
Ellie Pitkin
elliepitkin@hotmail.com

Philip Bradley is the Designated Safeguarding Lead (DSL) who responsible for ensuring that this policy is adhered to. They will be responsible for the monitoring and recording of any safeguarding concerns and for ensuring that all concerns are shared with the appropriate authorities. It is not the role of the DSL to investigate, only to gather and share information as appropriate. The Designated Safeguarding Lead (DSL) person can be contacted at southlondoner23@gmail.com.

Raising and Managing a Concern

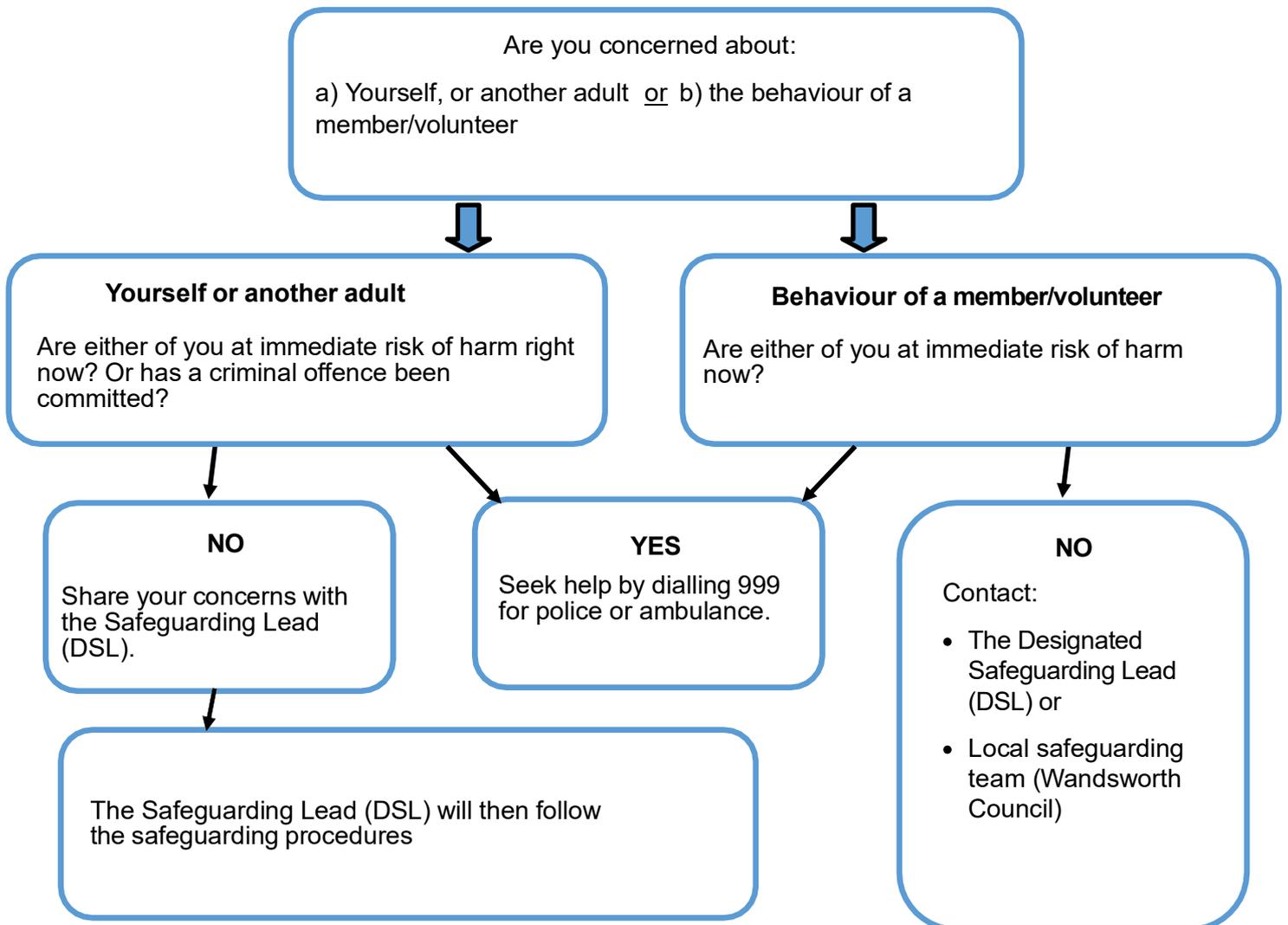
- Any safeguarding concerns can be reported via email to Philip Bradley or to a committee member or volunteer who will refer directly to the DSL.
- Any concern that an adult is not safe is taken seriously, responded to promptly, and followed up.
- The DSL will speak to the adult about the issue wherever possible, noting any views that the adult may have regarding how they wish the matter to be dealt and keeping them informed throughout the process.
- The DSL may seek advice from external sources such as the local Safeguarding Adults Team, National Governing Body (NGB), police, or Ann Craft Trust.
- The DSL will only share information with the people who need to know – such as the Safeguarding Adults Team, police or local Active Partnership. Any referrals or passing on of information will be done with the consent of the adult wherever possible. If consent is withheld, but information is still passed on, the DSL will clearly document this and the reasons why. They will also inform the adult of this action wherever possible.
- The DSL will make a written record of the concern and store it safely in line with Data Protection requirements.
- If the Safeguarding Lead or staff member is implicated or you think has a conflict of interest, then contact your Local Authority Adult Safeguarding Team, the National Governing Body, or the Ann Craft Trust.
- Note: If someone is injured or at immediate risk, immediate action should be taken. Seek help by dialling 999 for police or ambulance.

Recording and Information Sharing

Sharing Information— We work to the Seven Golden Rules

1. GDPR is not a barrier to sharing information
2. Be open and honest
3. Seek advice, if in doubt
4. Share with consent where appropriate
5. Consider safety and wellbeing
6. Necessary, proportionate, relevant, accurate, timely and secure
7. Keep a record of your decision and reasons for sharing

Example Flowchart for a service user



Sources of Information and Support

Local Adult Safeguarding Team

Wandsworth Council –

<https://www.wandsworth.gov.uk/safeguarding-and-adult-abuse/>

<https://www.sabrichmondandwandsworth.org.uk/>

Useful links

[Terminologies and acronyms](#)

[A guide to common conditions](#)

[The key legislation and government initiatives](#)

[The safe recruitment process](#)

[Safeguarding Adults Policy & Procedures Templates - Ann Craft Trust](#)

Action on Elder Abuse

A national organisation based in London. It aims to prevent the abuse of older people by raising awareness, encouraging education, promoting research and collecting and disseminating information.

Tel: 020 8765 7000

Email: enquiries@elderabuse.org.uk

Web: www.elderabuse.org.uk

Ann Craft Trust (ACT)

A national organisation providing information and advice about adult safeguarding. ACT have a specialist Safeguarding Adults in Sport and Activity team to support the sector.

Tel: 0115 951 5400

Email: Ann-Craft-Trust@nottingham.ac.uk

Web: www.anncrafttrust.org

Men's Advice Line

For male domestic abuse survivors

Tel: 0808 801 0327

National LGBT+ Domestic Abuse Helpline

Tel: 0800 999 5428

National 24Hour Freephone Domestic Abuse Helplines England

Tel: 0808 2000 247

Web: www.nationaldahelpline.org.uk/Contact-us

Stop Hate Crime

Works to challenge all forms of Hate Crime and discrimination, based on any aspect of an individual's identity. Stop Hate UK provides independent, confidential and accessible reporting and support for victims, witnesses and third parties.

Telephone: 0800 138 1625

Web Chat: www.stophateuk.org/talk-to-us/

Susy Lamplugh Trust

The Trust is a leading authority on personal safety. Its role is to minimise the damage caused to individuals and to society by aggression in all its forms – physical, verbal and psychological.

Tel: 020 83921839

Email: info@suzylamplugh.org

Web: www.suzylamplugh.org

Victim Support

Provides practical advice and help, emotional support and reassurance to those who have suffered the effects of a crime.

Tel: 0808 168 9111

Web: www.victimsupport.com

Women's Aid Federation of England and Wales

Women's Aid is a national domestic violence charity. It also runs a domestic violence online help service.

Web: www.womensaid.org.uk/information-support

This policy was agreed by the THG Committee of THG on 24th February 2026 and will be reviewed on an annual basis.